



Competencies that are addressed:

PRIMARY COMPETENCY CATEGORIES:

- **Professionalism—**
Projects an image of maturity and integrity that creates credibility.
- **Accountability—**
Demonstrates personal responsibility. Holds self and others accountable.
- **Teamwork—**
Organizes tasks, people, and resources to deliver most effectively.

RELATED COMPETENCY CATEGORIES:

- **Attitude—**
Maintains a friendly, positive, and enthusiastic outlook.
- **External Awareness—**
Sees things from multiple points of view. Keeps up to date with issues that affect responsibility.
- **Results Oriented—**
Passionate about winning. Dedicated to achieving all-win solutions to situations.
- **Interpersonal Skills—**
Displays a consistent ability to build solid relationships inside and outside the organization.
- **Communication—**
Practices active listening supported with meaningful oral and written information.

Being a Contributing Team Member

SUMMARY

In today's workplace, people are expected to be contributing team players, usually on several teams at once. Effective contribution is supported by understanding the personal characteristics required, defining and meeting expectations, clarifying perceptions and reality, and enhancing perceptions among team members.

CONTEXT

Your ability to be seen as a contributing, valuable member of these teams could have a significant impact on achieving your career goals. Gaining a reputation as a valuable team member impacts your current work goals, your relationships at work, your opportunities for team leadership, and the degree of satisfaction and motivation you feel in your job.

In this module, you assess the contributions you make to your work teams, the complexity of serving on multiple teams simultaneously, and exceeding the expectations of your colleagues in order to achieve team success.

At the completion of this module, participants will be able to:

- Assess themselves as team participants
- Define the expectations of their fellow team members
- Diagram their involvement in current teams
- Integrate the fundamentals of team success

"Great teamwork is the only way we create the breakthroughs that define our careers."
—Pat Riley